



30th International Congress of Actuaries REQUEST FOR AUDIOVISUAL EQUIPMENT

Name:

Session Number/Title:

Phone Number/E-mail:

* Please list all equipment, other than the standard items listed below, necessary for your session.

Standard items in each room:

- LCD projector and screen
- standing lectern and microphone
- laptop cables
- Laptop with the presenters' digital handouts already pre-loaded

Requested materials (Be as specific as possible):

Please return this form no later than **October 1, 2013**, to:

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